



Business Brokers - Commercial Property

Thank you for using **CENTRAL BUSINESS BROKERS** to assist in the sale of your business.

To enable us to begin a professional presentation of your business we request that you urgently supply the following:

1. FINANCIAL STATEMENTS

- a) The last 3 years Profit & Loss Statements prepared by your accountant to assist in the sale of your business showing actual operational expenses and overheads incurred by the business, and indicating income taken by owner/s. Please include a balance sheet for the business of the last financial year-end.
- b) Depreciation schedule of at the last financial year-end and complete list of Equipment, Fixtures and Fittings of the business at value included in sale.
- c) BAS statements as lodged to the ATO.

2. COPY OF BUSINESS TRADING NAME

3. COPY OF VEHICLE REGISTRATIONS OF VEHICLES INCLUDED IN SALE

4. PROMOTIONAL MATERIAL – On your business or area.

5. LEASING INFORMATION – Including copy of leases of Business. Premises and any Equipment on lease or Commercial Hire Purchase.

6. LICENSE/PERMITS – Copies of any required to operate your business.

7. DETAILS OF YOUR SOLICITOR – If you do not have a Solicitor or require legal advice we can confidently recommend a legal representative.

This information is required to enable us to effectively present your business to prospective purchasers.

This information will be treated as confidential and will be released to potential purchasers at our discretion after we have received a signed confidentiality agreement.

**\$\$\$\$\$ Please Note: The more information we have at Listing
the easier & better the sale price.**